



## The Shed- Outdoor Market

The Shed Market is held every 4<sup>th</sup> Saturday of the month between the hours of 10am and 3pm outside The Shed in Bordon. The Market is organised and run by Whitehill & Bordon Regeneration Company and team.

### Aim of the Market

The aim of the market is to have a balanced cross section of products encouraging people to shop locally and have a bustling lively atmosphere. Should the Shed Market coordinator decide that a Producer is not adhering to any market rules, they will be given one verbal warning followed by a written warning. This could lead to the Producer being asked to leave the market.

Producers may only describe their product as organic if they have a relevant certificate and the certificate displayed on their stall. A copy of the certificate must also be sent to Whitehill & Bordon Regeneration.

Unwrapped products stored under or at the rear of the stall must be stored off the ground by at least 45cm.

There will be normally no more than 3 producers of one product type at the market. Should more than 3 producers book, the latest one may be cancelled.

### Compliance

The producer and stallholder on the day of the market is responsible for complying with all local and national laws and regulations regarding the production, labelling, display, storage, and sale of goods, including complying with the Food Safety (general Food Hygiene) Regulations 1995, The Food Safety (Temperature Control) Regulations 1995 and the Food Safety Act 1990 and relevant trading standard legislation.

Photocopies of your public liability insurance must accompany your application and be re-sent upon renewal of your policy each year.

All stalls must comply with current Environmental Health and Health and Safety requirements.

Stalls selling food must be staffed by a person who has attended a Basic Food Hygiene course, and a copy of their certificate should be sent to Whitehill & Bordon Regeneration.

All stalls selling alcohol must be over the age of 18 and hold a Personnel Licence and comply with all local and national laws including complying with the 2003 Licensing Act.



## Market Organisation

**No stallholders are to arrive before 8.30am on the day of the market.**

**This is an outdoor market; you will need to supply your own gazebo (generator if needed) and dress appropriately.**

**All vehicles must be removed from the market area by 9.30am and not return to the market area except those with permission of the Market Manager.**

**No stall may be cleared away before 3.00pm without prior permission of the Market Manager.**

All invoices must be paid by the due date or failure to make payment by the due date will result in the immediate cancellation of all your current bookings.

**Markets must be booked using the booking form via the website - <https://theshedwb.com/the-market/>**

Producers must carefully dispose of all rubbish in the bins provided.

Producers must bring their own chillers or refrigerators where required.

There is a no smoking policy on all stalls and adjacent to stalls for **all** stallholders.

There is a 'no dogs' policy on any stall selling food.

The allocation of stalls is solely at the discretion of Whitehill & Bordon Regeneration

The Market Manager is the representative of Whitehill & Bordon Regeneration on the day of the market.

## Cancellation

If you need to cancel, please let the Market Manager know as soon as possible. We are keeping pitch fees low so there will be no refund for cancellation.

If the Met Office issue a severe weather warning for the day of the market. The market organiser will make the decision to cancel, and you will be offered the next market day for free.

## Disclaimer of Liability

The organisers and staff shall not be responsible to any person or persons whilst upon the market area, the on-site parking area, or the access routes off the public highway, for personal injury, fatal or otherwise suffered by such person unless due to any claim or action in respect of any such injury suffered by any person or persons whom the organisers may formally employ or engage.

The organisers and staff shall not be responsible to any person whomsoever for any damage, theft or loss however caused in respect of any exhibits, produce or other property in transit to or from the market or upon the market area or on-site parking area at any time.

Stall holders shall indemnify the organisers from and against all claims and actions in respect of any personal injury whether fatal or otherwise, damage, theft or other loss which may be caused or occasioned in connection with their attendance at and use of or presence at the market and against all costs and proceedings arising there from.



The organisers, their officers or servants shall not be in any way responsible or accountable for anything that may happen to visitors, members, stall holders or their employees or to any stall or property brought to or used at the market.

The above disclaimers are subject to statute and common law.